



**Portland Public Schools
Harriet Tubman Middle School
Environmental Technical Advisory Committee**

Purpose

The Harriet Tubman Environmental Technical Advisory Committee (ETAC) was created to provide technical and community feedback to Portland Public Schools (PPS) administration and PSU consultants on matters related to the health and safety of students and faculty at Harriet Tubman middle school. This will be accomplished through information sharing and review of existing and future planning, plan implementation and final measurements/outcomes for a range of health and safety projects.

Advisory Group Charge

The initial charge for ETAC will consist of reviewing and providing feedback on the assessment and mitigation of outdoor and indoor ambient air toxins. Additional duties may be assigned to ETAC as needed to assist with a comprehensive assessment of student and faculty health and safety at Harriet Tubman middle school. This Charter will be updated as needed to reflect additional charges.

ETAC Membership

Members serve voluntarily and will possess a range of backgrounds and expertise, including but not limited to members who represent DEQ air quality, PSU air quality consultants, the Portland community, county environmental health, PPS project management and air quality specialists. Initial membership will include:

1. Drs. Elliott Gall (PI), Linda George and Raul Cal – PSU Air Quality Consultants
2. Anthony Barnack – DEQ Air Monitoring Lead
3. Dr. Richard Baldauf – EPA Outdoor Air Quality (Ad hoc)
4. Jae Douglas – Environmental Health Director, Multnomah County
5. Dr. Christine Kendrick, Air Quality Lead, City of Portland
6. Virginia Laforte – Community Member
7. Mary Peveto – Neighbors for Clean Air
8. Tom Roick – DEQ Air Monitoring Manager
9. Dean Sasek, MD – Community Member
10. Brett Borgeson – PPS Senior Manager of Environmental Health and Safety
11. Dr. John Burnham – PPS Senior Director of Environmental Health and Safety
12. Joe Crelier, ARM – PPS Director of Risk Management
13. Steve Simonson – PPS FAM Project Manager II
14. Jerry Vincent – PPS Chief Operating Officer

Procedural Rules

Meetings: ETAC will initially meet in early 2018 to review planning and implementation of outdoor air monitoring at Tubman sometime in February. Subsequent meetings TBD as needed.

ETAC Coordination: PPS will provide administrative support to coordinate ETAC meetings, creation of minutes and reporting to PPS administration.

Meeting Notice: Every effort will be made to provide written notice of upcoming meetings to members at least seven days before each meeting.

Subcommittees: Subcommittees may be created as needed to research/review specialized topics and will consist of a minimum of two volunteers from ETAC and may include non-ETAC specialists. These subcommittees will meet as needed independent of ETAC. A designated subcommittee member will report findings to the ETAC.

Minutes: Written minutes will be created and provided to ETAC members and the PPS Chief Operating Officer.